REQUEST FOR TRAVEL AUTHORIZATION OUTSIDE OF THE JUDICIAL DISTRICT OF NEW JERSEY

*You must submit this form and obtain permission to travel **before** purchasing tickets or making travel arrangements. If approval is obtained, please submit all travel documents to the U.S. Probation Office. All travel requests must be submitted a minimum of two weeks in advance of the date that you intend to travel. International travel may require permission of the court, parole commission, and/or the host country, so a minimum of four weeks is required. If your travel encompasses more than what is described in this request form, provide complete written details and attach to this form. If your travel request is granted, you must abide by **all** instructions on your travel pass. Failure to do so may result in denial of future travel requests.*

NAME: _____   DATE: _____

HOME ADDRESS: _____

REQUESTING TRAVEL TO: _____

PURPOSE OF TRIP: _____

DATE OF DEPARTURE: _____   DATE OF RETURN: _____

I WILL BE TRAVELING WITH: _____

DURING TRIP I WILL RESIDE AT (NAME, ADDRESS, AND PHONE #): _____

_____

IF TRAVELING BY CAR:

MAKE/MODEL AND COLOR OF VEHICLE: _____

LICENSE PLATE NUMBER AND STATE: _____

VEHICLE REGISTERED TO: _____

WHO WILL BE DRIVING? _____

DRIVER'S RELATIONSHIP TO YOU: _____

STATE LICENSED, AND DRIVERS LICENSE NUMBER OF ALL DRIVERS: _____

_____

For certain sections below, please provide tentative travel information. Do not make any purchases prior to obtaining approval to travel.

IF TRAVELING BY AIR, BUS OR TRAIN:

<u>DEPARTING FROM NEW JERSEY</u>

CARRIER NAME: _____   FLIGHT/COACH/TRAIN #: _____

DEPARTING FROM: _____   DEPARTURE TIME: _____

ARRIVING AT: _____   ARRIVAL TIME: _____

*NOTE: IF YOU HAVE CONNECTING FLIGHTS, TRAINS OR BUSES, USE OTHER SIDE OF PAPER FOR DETAILS.
 INCLUDE SAME INFORMATION AS ABOVE.

<u>RETURNING TO NEW JERSEY</u>

CARRIER NAME: _____   FLIGHT/COACH/TRAIN #: _____

DEPARTING FROM: _____   DEPARTURE TIME: _____

ARRIVING AT: _____   ARRIVAL TIME: _____

*NOTE: IF YOU HAVE CONNECTING FLIGHTS, TRAINS OR BUSES, USE OTHER SIDE OF PAPER FOR DETAILS.
 INCLUDE SAME INFORMATION AS ABOVE.

I AM REQUESTING A TRAVEL PASS FOR THE ABOVE DESCRIBED TRAVEL.

REQUESTED BY: _____   DATED: _____

YOUR TRAVEL PASS, IF APPROVED, WILL BE MAILED, UNLESS YOU ARRANGE TO PICK IT UP AT THE U. S. PROBATION OFFICE.

_____
U. S. Probation Officer

TRAVEL REQUEST DENIED _____   TRAVEL REQUEST GRANTED _____

DATE TRAVEL PASS ISSUED _____