

TREATMENT SERVICES VENDOR INFORMATION

The U.S. Probation Office for the District of New Jersey strives to procure and maintain quality treatment services for individuals under federal supervision who are ordered by the court to participate in substance abuse, mental health or sex offender-specific treatment. Our goal is to work closely with treatment providers to identify the most appropriate services, and to administer them in a fiscally responsible manner, in an effort to both reduce recidivism, and to address the treatment needs of this population. Together we can make a positive difference in the lives of those we supervise.

Section A, on the cover page "Solicitation/Offer/Acceptance" the name and address of offeror should be the main contact for the contract, the person who is identified to receive communication regarding the solicitation. RFPs should be emailed as noted in Section

5: NJP_Solicitations2022@njp.uscourts.gov. The RFP should be emailed as a PDF. It can be sent as one document.

Section B, "Supplies and Services". This section identifies the type of services and the catchment area for that solicitation. The vendor must be located in the catchment area indicated in the solicitation, however, client referrals to the program under the BPA do not have to reside in the catchment area. The number of potential vendors for the solicitation is indicated. The U.S. Probation Office may accept a minimum of 1 vendor or up to the maximum indicated. The eligible vendors will be ranked by technical acceptability (can meet all of the needs in the BPA) and lowest priced. Estimated monthly quantities provided are based on referrals made by Probation and Pretrial Services for treatment services billed in prior years. They are only estimates and provided in order for the vendor to accurately determine their pricing.

Section C, "Statement of work". This sections describes in detail what each project code requires from the vendor. The vendor must be able to provide all of the described services and explain how in their proposal. Some of the RFPs also include "local needs" that the vendor must be able to meet. These are outlined in Section C. The requested services and codes are denoted in Section B. The BPA when issued will be a 1 year agreement renewable each year for two years. Renewal of the BPA is based on performance. Performance is audited in the Post Award Monitoring Reviews done two times the first and second year and once in the third year.

Section E, "Inspection and Acceptance". After the submission deadline for RFPs on August 9, 2021, by 5:00 p.m. an onsite inspection will be performed by the government. All vendors will be determined suitable or not on a pass/fail criteria. We calculate cost based on submitted prices over the 3-year life of the proposed agreement and determine how many vendors we will be using within the amounts indicated in Section B of the solicitation.

Section F, "Deliveries or Performance". Vendors will be required to make immediate placement in to treatment without regard to waiting lists or back logs. There is an exception for residential/detoxification programs if no beds are available. Vendors will be required to put Federal clients in the first available bed. Vendors cannot refuse services to any client except if the client poses a danger to staff or other clients. If a vendor is refusing to provide services, they must seek Government's approval prior to refusing any treatment. Additionally, the vendor cannot terminate clients without the government's approval.